

INDIANA HEALTH COVERAGE PROGRAMS

# Management and Administrative Reporting Procedures Manual

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# **Revision History**

| Document<br>Version<br>Number | Revision Date | Revision<br>Page<br>Number(s) | Reason for Revisions | Revisions<br>Completed By |
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Revision History MAR Procedures Manual

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# Section 1: Introduction

#### Overview

The Indiana AIM Management and Administrative Reporting (MAR) business function provides financial and operational statistical information to assist with fiscal planning, control, monitoring, program and policy development, and evaluation of medical assistance programs. The MAR business function is a comprehensive management tool that provides information to evaluate current program status and trends as well as historical data to predict the impact of program policy change. MAR also supports the Center for Medicare and Medicaid Services' (CMS) reporting requirements for Medicaid Statistical Information System (MSIS), and the CMS64.9, CMS64.21, and CMS372 (Waivers) series of reports.

MAR uses Windows technology to present summarized Indiana AIM Medicaid Management Information System data through variable select criteria. Each MAR window allows authorized users to select variable criteria such as benefit plan, claim type, provider type/specialty, State category of service, aid category, and reporting period. Additionally, MAR generates traditional paper reports that are accessible through OnDemand, the online report retrievable application.

## **Description**

MAR summarizes information from other Indiana *AIM* business functions to generate data that supports an established set of reporting criteria on a periodic basis. To comprehend the MAR relationship within the Medicaid Management Information System (MMIS) it is important to understand the following listed components described further in this manual:

- MAR Process
- MAR Inputs
- MAR Summarization
- MAR Variable criteria
- MAR Outputs
- MAR Windows
- MAR Reports

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# Section 2: MAR Process

#### **Overview**

Maintaining data for MAR windows and generating MAR reports is a largely automated process. The following list identifies the tasks most frequently performed to support this process:

- MAR summarizes data from the Claim Processing, Provider, Recipient, Reference, and Managed Care business functions in the MAR weekly and monthly summary processes.
- Data is summarized by program and other variables such as State category of service, provider type and specialty, member aid category, and claim type by reporting period.
- Summarized data is accessed for MAR window displays, reports, CMS reporting, MSIS, and Decision Support System (DSS).
- Quality assurance assessment of the monthly summary process and resulting output ensures accuracy and reliability.

#### **Process Flow**

The MAR process flow chart in Figure 2.1 demonstrates the general flow of data through MAR.

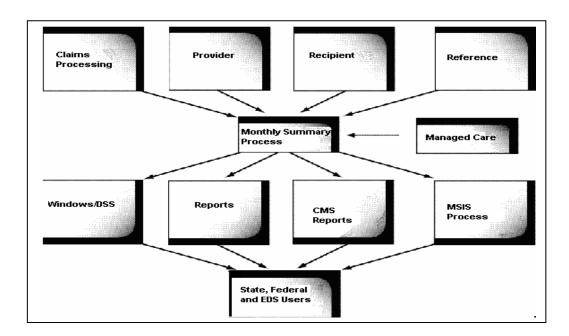


Figure 2.1 - MAR Process Flow

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# Section 3: MAR Inputs

## **Overview**

The MAR business function receives information from other Indiana AIM business functions. This data is summarized to allow MAR users to view service use data at an aggregate level.

### **Input Sources**

The MAR business function receives information from the Claims Processing, Provider, Recipient, Reference, and Managed Care business functions. The following are examples of the information received from these business functions.

#### Claims Processing Business Function

This process provides claims information, financial transactions, and managed care information. It includes the following:

- · Paid, denied, adjusted, and suspended claims data
- Provider and member identification for each claim transaction
- · Billed, allowed, reimbursement, and other insurance dollar amounts
- · Claims editing and auditing results
- Financial claim and nonclaim specific information
- · Dates of service, receipt, adjudication, and payment
- · Place of service
- Encounter claim results
- Payment issue date from fee-for-service and encounter claims, financial transactions, and managed care data that is used to determine the applicable MAR reporting period

#### **Provider Business Function**

This process furnishes specific provider information, based on the provider's service location, including the following:

- · Type and specialty data
- · Enrollment and eligibility data
- · Demographic information

#### Recipient Business Function

This process provides the following member information:

· Eligibility segments

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- MAR aid category assignments
- Demographic information
- Health Maintenance Organization (HMO) and Managed care assignments

#### Reference Business Function

This process furnishes descriptions for the following items:

- Procedure code Centers for Medicare and Medicaid Services Common Procedure Coding System (HCPCS) file reference information
- Diagnosis code (ICD-9) file reference information
- National drug code (NDC) file reference information
- Procedure code groupings

#### Managed Care Business Function

This process maintains the following historical data:

- Managed Care expenditure information
- Member use information

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# Section 4: MAR Summarization

#### **Overview**

The monthly MAR process summarizes data from other MMIS business functions to provide statistical data for analysis and review. Production cycle and quality assurance measures ensure that accurate and timely results are generated. Data to support the MAR windows is loaded monthly.

# **Production Cycle Procedures**

The MAR production cycle is an automated process that ensures production jobs are scheduled and completed in a timely manner. The MAR production cycle is forecasted using the AUTOSYS Scheduler to make certain that production jobs are scheduled and initiated timely. The EDS system engineers are responsible for completing the scheduled cycle accurately.

Perceived data definitions and the timing of results received from other agencies may affect questions regarding MAR results. For example, the understanding of the definition of a specific category of service may vary from one person to another. Another example is that unduplicated eligibility counts from an external source may not agree with MAR because the external source data may be more current than data in MAR. It is important to know and understand the data that is being reviewed.

## **Quality Assurance Procedures**

Additional quality assurance procedures confirm that the MAR monthly summary process results and output are reconciled to output from the Financial and Claims Processing business functions. For example, the MAR monthly paid amount is compared to the sum of the weekly paid amount from the Financial Balancing Report to make certain that expenditures are in balance. Other procedures examine reports in the OnDemand application to verify that the applicable monthly or quarterly MAR reports have been accurately added.

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# Section 5: MAR Variable Criteria

#### **Overview**

MAR accesses information from the Claims Processing, Provider, Recipient, Reference, and Managed Care business functions, and the data is summarized by variable criteria. The benefit plan, fund code, and reporting period(s) can be selected, while incorporating other variables such as provider type and or specialty, claim type, or State category of service. MAR also generates specific reports that are based on preprogrammed defined criteria.

# **Variable Reporting Criteria**

MAR provides the variable criteria in Table 5.1 to allow the user to select desired combinations of data. However, all variables are not available for all reports or windows. For example, MAR windows allow the selection of a specific benefit plan and/or claim type for a specific payment month or range of payment months. Table 5.1 shows a list of MAR variable criteria.

Table 5.1 - MAR Variable Criteria

| Variable Criteria | Definition   |
|-------------------|--|
| Aid Category      | This identifies the MAR aid category for which a member is eligible. For example, a member may be assigned to the AGE – Aged, BLI — Blind, or HWA – Healthwise Adult aid category.             |
| Age Group         | The age group variable provides service delivery information based on member age groups such as Under 1, 15-18, 21-44, or Over 85.   |
| Claim Type        | This is the value for the type of claim that has been processed in the system. Examples of claim types are 1- Capitation History, D - Dental, H - Home Health, I - Inpatient, and M - CMS1500. |
| Copayment Type    | The copayment type variable provides service delivery information based on copayment types such as N – Emergency Room, non-Emergency Service, P – Pharmacy, and T – Transportation.            |
| Diagnosis Code    | The diagnosis code variable provides the capability to review results for any specific diagnosis.  |
| DRG               | The diagnosis related group (DRG) code variable provides the capability to review results for any specific DRG selected by the user.   |
| Gender            | The gender variable provides service delivery information based on the member's gender, either female or male.   |
| Generic (Name)    | The variable criteria that is used to display drugs by the generic drug name.  |

(continued)

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Table 5.1 – MAR Variable Criteria

| Variable Criteria                               | Definition  |
|---|---|
| Internal Control<br>Number (ICN)<br>Region Code | The ICN region code variable provides detailed service delivery information based on the claim's submission media. For example, data can be gathered based on paper claims with no attachments, electronic submissions, and point of sale (POS).  |
| Level of Care                                   | The level of care variable provides detailed service delivery information based on the levels of care such as I20 – ICF/MR, N – Nursing Facility, or S13 – AIDS Skilled Care Unit in NF.  |
| MDC   | The major diagnostic code (MDC) variable provides the capability to review results for any specific MDC selected by the user.   |
| NDC   | The variable criteria that is used to display drugs by the NDC code.  |
| Procedure Code                                  | The procedure code variable provides the capability to review results for any specific procedure code.  |
| Program   | The program variable provides service delivery information based on programs such as AR – ARCH, K2 – Hoosier Healthwise Package C, and MA –Medicaid programs. The program variable is available on each MAR window.   |
| Provider Number and<br>Service Location         | The provider number and service location variable provides detailed service delivery information based on the uniquely assigned provider number. If only the base number is used, data from each active service location will be presented.   |
| Provider Type                                   | The provider type variable provides detailed service delivery information based on the assigned provider type such as hospital or physician. If a provider type is selected, the window results will be propagated at the provider specialty level.   |
| Provider Specialty                              | The provider specialty variable provides detailed service delivery information based on the provider's assigned specialty such as acute care (hospital) or general practitioner (physician). The provider specialty variable is enabled only when the applicable provider type is selected. |
| Race  | The race variable provides service delivery information based on<br>the member's race or ethnic origin. For example, members are in<br>categories such as Asian, black, or white.   |
| Region/County                                   | The region/county variable provides service delivery information based on the applicable provider's or member's county or region.   |
| Revenue Code                                    | The revenue code variable provides the capability to review results for any specific revenue code.  |
| Beginning/Ending<br>Reporting Period            | The MAR reporting period is based on the claims and transactions activity payment issue date. Users may select a specific payment period or a range of reporting periods to summarize data for an extended period.  |

(continued)

Table 5.1 – MAR Variable Criteria

| Variable Criteria               | Definition   |
|---------------------------------|--|
| State category of service (COS) | The State COS variable provides service delivery information based on high level types of service assignments, such as physician, dental, or clinic. If a specific high level State COS is selected, then the window will propagate data for the detailed State COS.   |
| State Sub-COS                   | The State Sub-COS variable provides detailed service delivery information for services such as physician, dental, or clinic. For example, inpatient services include a Sub-COS for Inpatient-Hospital and Inpatient-Rehabilitation services. The State Sub-COS variable is enabled only when the applicable State COS is selected. |
| Therapeutic Class               | The variable criteria that is used to display drugs by therapeutic class.  |

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# Section 6: MAR Output

#### **Overview**

The MAR business function generates output to support the information needs for the following:

- · MAR Windows
- MAR Reports (OnDemand)
- MSIS Process

# **MAR Window Usage**

The interactive MAR windows are accessible to authorized Indiana AIM users through the MMIS Main Menu. The MAR window application is designed to consistently display fee-for-service or encounter information. The user has the option on the initial MAR window to select fee-for-service or encounter retrieval. If the user is retrieving encounter data, the title bar of the window will be prefixed with **Encounter**. For example, titles are found for MRAC - Locality Participation Analysis by Aid Category when fee-for-service retrieval has been selected and MRAC - Encounter Locality Participation Analysis by Aid Category when encounter retrieval has been selected.

Some windows provide Options to users to control the windows output. For example, when the **Options - Undup Recipients** box is selected, the number of participating recipients, and average amount reimbursed per member are displayed. When the user selects the **Options - Eligibles** box, the number of those eligible, and the average reimbursed per eligible member are displayed. When both Options boxes are selected, the number of nonparticipating eligibles and percent of eligible members participating are displayed.

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# Indiana AIM Logon

To access the MAR window data, first access the Indiana AIM through the Indiana AIM Logon window shown in Figure 6.1.

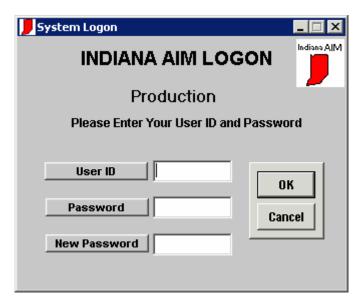


Figure 6.1 – Indiana AIM Logon Screen

After entering a valid user ID and password, the Indiana AIM Main Menu window in Figure 6.2 appears.

#### Indiana Main Menu

The IndianaAIM Main Menu provides authorized users access to the various business function buttons that are bright in appearance (users without proper security are denied access to buttons that appear dim).

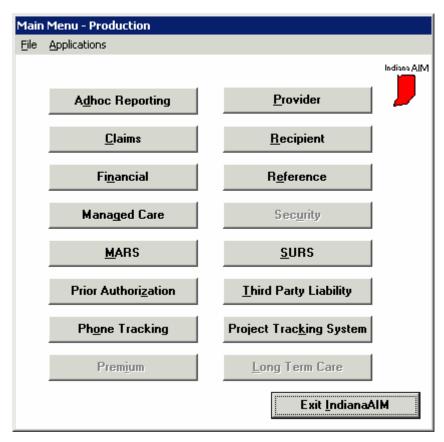


Figure 6.2 - Indiana Main Menu

To access MAR, the user clicks the  $\underline{\mathbf{M}}\mathbf{ARS}$  button on the Indiana Main Menu as illustrated in Figure 6.2.

#### Indiana MAR Menu

The Indiana MAR menu provides the capability to navigate within the MAR windows by using both the **Action Tool Bar** and the **MAR Tool Bar** as shown in Figure 6.3.



Figure 6.3 - Indiana MAR Menu

The Action Tool Bar provides access to typical window functions such as File, System, and Options. The MAR Tool Bar provides navigational tools for selecting and accessing the MAR data windows.

When the user selects the (Management and Administrative Reporting) button on the MAR Tool Bar, access to the MAR group menus or the group's data windows is provided through the Left Column Tool Bar. If the MAR Claims Group (CL) window is selected, the **Left Column Tool Bar** appears as shown in Figure 6.4.

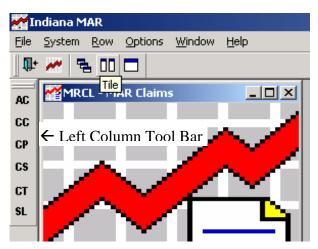


Figure 6.4 - Left Column Tool Bar

From the Left Column Tool Bar, users may access window groups, or in the above example, access to the individual data windows.

A brief description of the functions available through the Action Tool Bar, MAR Tool Bar, and the Left Column Tool Bar are outlined below. However, note that depending on the level of the menu (for example, is it a MAR group menu window or is it a MAR data window), some of the tools are not applicable.

#### **Action Tool Bar Function**

The **Action Tool Bar** provides access to typical windows functions such as **File**, **Action**, and **Options**. These functions are described in Table 6.1.

Table 6.1 – Action Tool Bar Functions

| Selection | Description  |
|-----------|--|
| File      | The <b>File</b> selection allows the user to exercise the following actions:   |
|           | Retrieve – Initiates the MAR data window   |
|           | Save to File – Copies the window results to another media, such as Microsoft Excel   |
|           | Sort – Provides the capability to resort the window results  |
|           | Print – Provides the Print dialog box to enable the user to control printing of the data results   |
|           | Print Preview – Provides the Report Preview dialog box to enable the user to preview the data results  |
|           | Print Setup – Provides the Printer Setup dialog box to enable the user to control printer setup  |
|           | Close – Closes and exits the active window   |
| System    | MAR – Indicates that the user is accessing MAR   |
| Row       | The <b>Row</b> selection allows the user to exercise the following actions (this replicates the left/right arrow functions in the MAR Tool Bar):   |
|           | Previous Page – Returns to the previous page of the window results   |
|           | Next Page – Accesses the next page of the window results   |
|           | • First Row – Pages to the first row of the window results   |
|           | • Last Row – Pages to the last row of the window results   |
| Options   | The <b>Options</b> selection generates a list of the MAR windows included within the window's group (this replicates the window selection criteria that exists in the Left Column Tool Bar). |

(Continued)

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Table 6.1 – Action Tool Bar Functions

| Selection | Description  |
|-----------|--|
| Window    | The <b>Window</b> selection allows the user to exercise the following options (many of these options replicate functions available in the MAR Tool Bar): |
|           | Cascade – Presents active MAR windows in a cascaded manner   |
|           | Tile – Presents active MAR windows in a tiled manner   |
|           | Layer – Opens the active MAR window to a full screen presentation  |
|           | Arrange Icons - Arranges minimized windows at the bottom of<br>the application work space  |
|           | Tool Bar – Provides the capability for the user to customize the MAR Tool Bar  |
|           | Secure – Provides the user the capability to secure the MAR application from unauthorized users  |
|           | Windows List – Provides a list of the opened MAR windows   |
| Help      | The <b>Help</b> selection allows the user to exercise the following options:   |
|           | Showmap – Provides a map of the relationships between the MAR window groups and MAR data windows   |
|           | About – Identifies the operating version of the Indiana MMIS in use  |

#### MAR Tool Bar Function

The **MAR Tool Bar** provides the primary tools to navigate within the MAR business function windows. The symbols, or buttons, provide the following navigational functions outlined in Table 6.2. Each navigational function is discussed further in this section.

Table 6.2 – MAR Tool Bar Functions

| Button           | Navigational Function  |
|------------------|--|
| Close            | Selecting the <b>Close</b> button returns the user to the previous window. Repeated clicks ultimately exit MAR.                                |
| Retrieve         | Selecting the <b>Retrieve</b> button initiates the query that generates the window results based on the variable criteria selected by the user |
| Save             | Selecting the <b>Save</b> button initiates the dialog to save the window data results to other media   |
| Sort Sort        | Selecting the <b>Sort</b> button allows the online capability to resort the original window data results                                       |
| Print            | Selecting the <b>Print</b> button will print the window results  |
| Print<br>Preview | Selecting the <b>Print Preview</b> activates the Report Preview panel and provides an online review of the printed results                     |
| MAR              | Selecting the MAR button accesses the MAR windows  |
| 4<br>Previous    | Selecting the <b>Previous</b> button returns to the previous page of the window results  |
| Next             | Selecting the <b>Next</b> button accesses the next page of the window results  |
| First            | Selecting the <b>First</b> button pages to the first row of the window results   |
| Last             | Selecting the <b>Last</b> button pages to the last row of the window results   |
| Cascade          | Selecting the <b>Cascade</b> button presents active MAR windows in a cascaded manner   |
| Tile             | Selecting the <b>Tile</b> button presents active MAR windows in a tiled manner   |
| Layer            | Selecting the <b>Layer</b> button opens the active MAR windows to a full screen presentation   |

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#### **Left Tool Bar Function**

The Left Tool Bar provides a list of the windows available within the MAR window group. Selecting any of the windows on the list provides immediate access to that window.

#### MAR Tool Bar Function - Detailed

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The detailed functions of the MAR Tool Bar provide the primary means to navigate within the MAR windows. It allows users to execute functions such as close, retrieve, or save data from the active MAR window.



#### Close Function

The Close button allows the user to close and exit the active MAR window and return to the previous active window. For example, if the active window is the Indiana MAR menu, as shown in Figure 6.5, selecting Close, exits MAR, and returns the user to the IndianaAIM Main Menu.



Figure 6.5 - Indiana MAR Menu



#### Retrieve Function

The **Retrieve** button initiates the query, based on the variable criteria selected by the user, to generate the window results. Figure 6.6 provides a sample of the data retrieved from MRCC - Claim Payment Statistics by State COS.

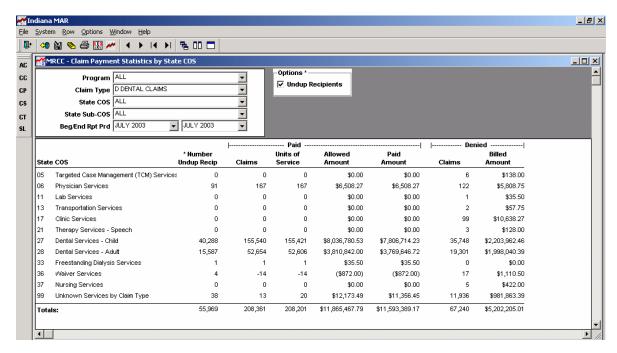


Figure 6.6 - MRCC - Claim Payment Statistics by State COS

The **Save** button initiates the dialog windows that allow the user to save the window data results to other media. For example, window data results may be saved to a spreadsheet for further mathematical analysis or comparison. Figure 6.7 is an example of the dialog window.

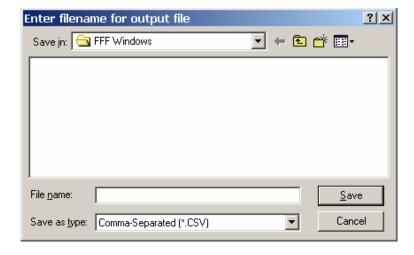


Figure 6.7- Dialog Window



#### Sort Function

The **Sort** button initiates the dialog window that allows the user to alter the sort order of the window data results. Each window's sort criteria is based on the column data that is reported. Figure 6.8 shows an example of the sort dialog window from the MRCC – Claim Payment Statistics by State COS window.



Figure 6.8 – MRCC – Claim Payment Statistics by State COS Window Sort Criteria



#### Management and Administrative Reporting Function

The MAR button is the key MAR navigational button. For example, selecting the MAR button from the Indiana MAR window, takes the user to the MR – Management and Administrative Reporting window, which provides access to either the fee-for-service or encounter windows, as demonstrated in Figure 6.9.

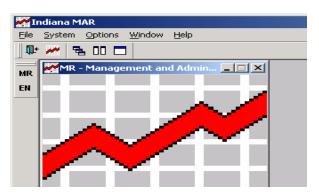


Figure 6.9 – MR – Management and Administrative Reporting Window

From this window, if the user selects the MR button located in the **Left Tool Bar** menu, the fee-for-service set of windows is accessed. If the user selects the button located in the **Left Tool Bar** menu, the encounter set of windows are available.

The following demonstration is based on the usage of the MR (fee-for-service) windows, but please remember that the EN encounter set of window usage operates in a parallel manner.

Library Reference Number: MAMA10005 Revision Date: October 2004 Version: 1.0 After selecting the MR button, the following MRMR – Fee for Service Reporting menu appears and from the **Left Column Tool Bar**, the user can access six different MAR group windows as shown in Figure 6.10.

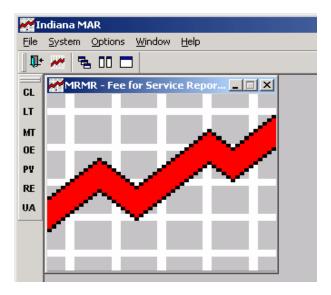


Figure 6.10 – MRMR - Fee for Service Reporting Menu

The seven window groups are defined in Table 6.3.

Table 6.3 – Indiana MAR Window Groups

| Group | Function  |
|-------|---|
| CL    | The MRCL – MAR Claims group provides access to five windows that demonstrate high-level service delivery information based on aid category, state category of service, provider type/specialty, and place of service. |
| LT    | The MRLT – MAR Long Term Care group provides access to a window that demonstrates detailed service delivery information for long-term care services.  |
| МТ    | The MRMT – MAR Maintenance group provides access to a window that is use to update TPL and cost avoidance information for the CMS64 process.  |
| OE    | The MROE – MAR Operations group provides access to eight windows that demonstrate high-level operational claim processing information such as claim filing and processing times as well as claim error analyses.      |
| P¥    | The MRPV – MAR Provider group provides access to six windows that demonstrate provider enrollment and participation analysis as well as service delivery information based on provider type and specialty.            |

(Continued)

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Table 6.3 – Indiana MAR Window Groups

| Group | Function   |
|-------|--|
| RE    | The MRRE – MAR Recipient group provides access to seven windows that demonstrate member eligibility and utilization analysis as well as service delivery information based on aid category or state category of service. Medicare related data is also available from this window's group. |
| UA    | The MRUA – MAR Usage Analysis group provides access to six windows that demonstrate usage analysis by diagnosis, procedure, DRG, NDC, and revenue code.  |

Detailed information generated by the specific data windows within the MAR group is described in *Section 7: MAR Windows*.



#### **Previous Function**

This button provides the capability to page back through the data results one page at a time.



#### **Next Function**

This button provides the capability to page forward through the data results one page at a time.



#### First Function

This button provides the capability to page to the first detail line of the data results.



#### Last Function

This button provides the capability to page to the last detail line of the data results.



#### Cascade Function

The **Cascade** button provides the capability to easily determine which MAR windows are opened. From this display, the user may toggle between the windows to designate the active window or drag the window for better viewing. An array of cascaded windows is shown in Figure 6.11.

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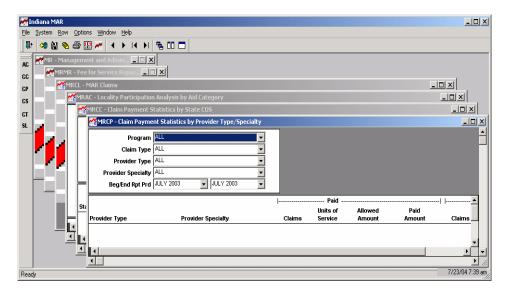


Figure 6.11 - Cascaded Windows



The **Tile** button provides the user the capability to view all opened MAR windows. From this display, the user may toggle between the windows to designate the active window or drag the window for better viewing. A tile array of windows is shown in Figure 6.12.

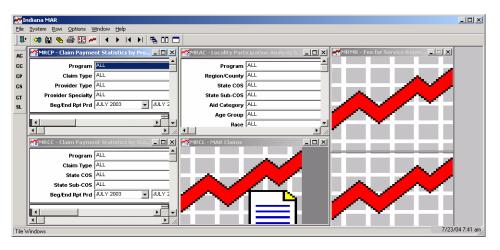


Figure 6.12 - Tile Array



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The **Layer** button allows the user to expand the active window to the full size of the screen. If the Layer function is selected, the active window is the only data visible to the user, as shown in Figure 6.13.

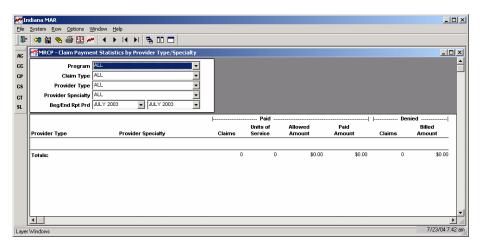


Figure 6.13 - Layered Window

# **MAR Window Groups**

Table 6.4 demonstrates the MAR window groupings; the data windows within each group, and the variable select criteria associated with each data window. If you are viewing this procedures manual online, clicking on any specific data window provides the window's technical and field definitions from the Indiana MMIS Project Workbook.

Table 6.4 – MAR LC

|                         | VARIABLE SELECT CRITERIA                     |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
|-------------------------|--|---------|---------------------|---------------|-----------------|----------------|-------------|--------------|-------|---------------|-----------|--------|------------|-----------------|------------------|---------------|---------|------------|
|                         | MR – FEE FOR SERVICE<br>OR<br>EN – ENCOUNTER | Program | Begin/End Date Code | Region/County | State COS / Sub | Prov Type/Spec | Prov Number | Aid Category | Copav | Level of Care | Age Group | Gender | Claim Type | ICN Region Code | Thea/NDC/Generic | Diag/Prov/Rev | DRG/MDC | ICN/REGION |
| CL – MAR CLAIMS GROUP   |  |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRAC                    | Locality Partcp - Category of Elig           | X       | X                   | X             | X               |                |             | X            |       |               | X         | X      | X          |                 |                  |               |         |            |
| MRCC                    | Clm Pymt Stat by State COS                   | X       | X                   |               | X               |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRCP                    | Clm Pymt Stat by Prov Type/Spec              | X       | X                   |               |                 | X              |             |              |       |               |           |        |            | X               |                  |               |         |            |
| MRCS                    | Locality Participation by State COS          | X       | X                   | X             | X               |                |             | X            |       |               | X         | X      | X          | X               |                  |               |         |            |
| MRCT                    | Locality Partcp by Provider Type             | X       | X                   | X             |                 | X              |             | X            |       |               | X         | X      | X          |                 |                  |               |         |            |
| MRSL                    | State COS - Place of Service Analysis        | X       | X                   | X             | X               |                |             |              |       |               | X         |        |            |                 |                  |               |         |            |
| LT – MAF                | LONG TERM CARE GROUP                         |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRLP                    | Long Term Care Payments                      | X       | X                   |               |                 |                | X           | X            |       | X             |           |        |            |                 |                  |               |         |            |
| MT - MA                 | R MAINTENANCE GROUP                          |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRUT                    | CMS64 TPL and Cost Avoidance Update          |         |                     |               |                 |                | X           |              |       |               |           |        |            |                 |                  |               |         |            |
| OE – MAI                | R OPERATIONS GROUP                           |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MROA                    | Op Performance Smry - Avgs & Pcts            | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MROD                    | Op Performance Smry - Dollars                | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MROP                    | Op Performance Smry - Provider               | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRCA                    | Clms Proc Thruput - Rcpt to Adjud            | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRCR                    | Clms Proc Thruput - Rcpt to Paid             | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPC                    | Provider Code Analysis                       | X       | X                   | X             |                 | X              | X           |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPE                    | Provider Error Analysis                      | X       | X                   | X             |                 | X              | X           |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPF                    | Provider Filing Analysis                     | X       | X                   | X             |                 | X              | X           |              |       |               |           |        |            |                 |                  |               |         |            |
| PV – MAR PROVIDER GROUP |  |         |                     |               |                 |                |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPT                    | Provider Participation Total                 | X       | X                   | X             |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPR                    | Provider Ranking                             | X       | X                   | X             |                 | X              | X           |              |       |               |           |        |            |                 |                  |               |         |            |
| MRTP                    | Third Party Payment Analysis                 | X       | X                   |               |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPY                    | Prov Pymt Comp by Prov Type                  | X       | X                   | X             |                 | X              |             |              |       |               |           |        |            |                 |                  |               |         |            |
| MRPX                    | Prov Pymt Comp by State COS                  | X       | X                   | X             | X               |                |             |              |       |               |           |        |            |                 |                  |               |         |            |

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| RE – MAI                      | R RECIPIENT GROUP                |   |    |   |   |   |  |   |   |   |   |   |   |   |   |   |   |
|-------------------------------|----------------------------------|---|----|---|---|---|--|---|---|---|---|---|---|---|---|---|---|
| MRRC                          | Recipient Copay by Aid Category  | X | X  |   |   |   |  |   | X |   |   |   |   |   |   |   |   |
| MRRS                          | Recipient Participation Summary  | X | X  | X | X   |   |  | X |   |   |   |   | X |   |   |   |   |
| MRMA                          | Medicare Participation Part A    | X | X  |   | X   |   |  | X |   |   |   |   |   |   |   |   |   |
| MRMB                          | Medicare Participation Part B    | X | X  |   | X   |   |  | X |   |   |   |   |   |   |   |   |   |
| MRMC                          | Medicare Participation Part A B  | X | X  |   |   |   |  | X |   |   |   |   |   |   |   |   |   |
| MRRR                          | Recipient Ranking                | X | X  | X |   |   |  | X |   | X | X | X | X |   |   |   |   |
| UA – MAR USAGE ANALYSIS GROUP |                                  |   |    |   |   |   |  |   |   |   |   |   |   |   |   |   |   |
| MRDM                          | Diagnosis Code Ranking - CMS1500 | X | X  | X | X   | X |  |   |   | X | X | X |   |   | X |   |   |
| MRDR                          | Drug Usage Ranking               | X | X  |   |   |   |  |   |   |   |   |   |   | X |   |   |   |
| MRDU                          | DRG Usage Analysis               | X | X  | X | X   | X |  |   |   | X | X | X | X |   |   | X |   |
| MRPM                          | Procedure Code Ranking - CMS1500 | X | X  |   |   |   |  |   |   | X | X | X | X |   | X |   |   |
| MRPU                          | Procedure Code Ranking - UB92    | X | X  | X | X   | X |  |   |   | X | X | X | X |   | X |   |   |
| MRRU                          | Revenue Code Ranking             | X | X  | X | X   | X |  |   |   | X | X | X | X |   |   |   | X |
|                               |                                  | X | or |   | Indicates the criteria by which detailed lines are cascaded |   |  | l |   |   |   |   |   |   |   |   |   |

# **MAR Reports**

Table 6.5 summarizes MAR reports which are generated and loaded for easy access by authorized users into the online report retrievable application, OnDemand. When viewing this procedures manual online, clicking on any report title provides the report's technical and field definitions from the Indiana MMIS Project Workbook.

Table 6.5 - MAR Reports

| COLD Report<br>ID | Report Title                                  |
|-------------------|---|
| MAR-0450-W        | Default MAR State Category of Service Report  |
| MAR-2100-W        | Abortion Services                             |
| MAR-2200-W        | Sterilization Services                        |
| MAR-2400-W        | Medicare Participation Analysis               |
| MAR-3916-M        | Mental Health Rehabilitation - Claim Activity |
| MAR-3917-M        | Mental Health Rehabilitation - Total Dollars  |
| MAR-8600-M        | School Corporation Expenditures               |

#### **MSIS Process**

The MAR MSIS process generates the following quarterly magnetic tapes in accordance with applicable CMS directives. The tapes are then forwarded to CMS to support the MSIS/2082 process.

Table 6.6 - CMS Tapes

| CMS File<br>Name | Description                              |
|------------------|--|
| ELIGIBLE         | Quarterly Recipient eligibility activity |
| CLAIMIP          | Quarterly Inpatient claims activity      |
| CLAIMLT          | Quarterly Long Term Care claims activity |
| CLAIMOT          | Quarterly Other claims activity          |
| CLAIMRX          | Quarterly Pharmacy claims activity       |

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